



2019 Living Legends NOMINATION INSTRUCTIONS



MISSION STATEMENT

The mission of Living Legends of Alexandria is to identify, honor, and chronicle the lives of individuals who have contributed to the community in an exemplary and lasting way that has significantly impacted the quality of life in Alexandria and serves as an inspiration to others.

DEADLINE FOR SUBMISSION OF NOMINATIONS IS: September 30, 2018

NOMINATIONS CRITERIA

Living Legends Nominations will be evaluated based on how effectively they support the Living Legends mission, and particularly on either or both of the following criteria.

CRITERION 1: The Nominee has led the creation of something new or the redevelopment of something established that has significantly and positively impacted the quality of life in the City of Alexandria, and serves as an inspiration to others.

AND/OR

CRITERION 2: The Nominee has demonstrated noteworthy, substantial, sustained, and inspirational contributions that have significantly and positively impacted quality of life in the City of Alexandria, through a significant period of years of service in leadership and/or project management roles, including on boards, commissions, and committees

SUBMISSION OF NOMINATIONS

Nominators **MUST** ensure that the nomination addresses one or both of the above criteria, includes all of the requested information, and that all information is accurate. Provide as many factual details and relevant examples as possible regarding the Nominee's contributions and their impact, since decisions on selected Legends are based solely on the information provided.

Note: *Nominees need not reside in the City of Alexandria but must satisfy either or both of the above criteria. Only single individuals or a team of two persons working together are eligible to be nominated. If a team of two persons is nominated, they must be nominated for collaborating on the same innovation, project, program, or achievement. **Public employees are eligible** to be nominated, but the basis of their contributions should be **above and beyond the responsibilities of their jobs. Anyone running for or holding an elected office is not eligible** for nomination. Current members of the Living Legends of Alexandria Board of Directors and any employees and agents of the organization are not eligible to be nominated.*

[Nomination form attached]

2019 Living Legends NOMINATION FORM
Submission Deadline: September 30, 2018**INSTRUCTIONS**

Complete all applicable portions of this form, including a narrative which **MUST** address in detail one or both of the nomination criteria. The nomination may include additional narratives and any other supporting documentation.

You may enter either write on or type information into [Enter text] this form and/or on attachments.

IDENTIFICATION OF THE 2019 NOMINEE(S)

FULL NAME(S) OF NOMINEE(S) [Enter text]

HOME ADDRESS(ES) [Enter text]

[Enter text] [Enter text]

PHONE(S) HOME [Enter text] BUSINESS [Enter text] CELL [Enter text]

EMAIL(S) [Enter text] [Enter text]

DESCRIPTION OF NOMINEE'S CONTRIBUTIONS

Brief Description of Nominee's Contribution(s): What one sentence best describes how the Nominee stands out based on *exemplary and lasting* contribution(s) that *that have significantly impacted the quality of life*? [Enter text]

Narrative and Supporting Documentation: Address in detail one or both of the below nomination criteria. Please *limit the narrative to information that fulfills the criteria*.

CRITERION 1: The Nominee has led the creation of something new or the redevelopment of something established that significantly and positively has impacted the quality of life in the City of Alexandria, and serves as an inspiration to others.

Provide Criterion 1 answers in narrative form

- Describe what was created/redeveloped [Enter text]
- What dates or period(s) of time did this take place? [Enter text]
- What significant roles and contributions did the Nominee fulfill? [Enter text]
- Which communities were served? [Enter text]
- What was the impact, status, and sustainability of the creation or redevelopment? [Enter text]
- What legacy was created by the Nominee? [Enter text]
- Other [Enter text]

AND/OR

CRITERION 2: The Nominee has demonstrated noteworthy, substantial, sustained, and inspirational contributions that have significantly and positively impacted quality of life in the City of Alexandria, through a significant period of years of service in leadership and/or project management roles, including on boards, commissions, and committees.

Provide Criterion 2 answers in narrative form

- Describe the nature of Nominee's contributions and their significance [Enter text]
- What were the Nominee's service and capacities with boards, commissions, committees, civic or nonprofit organizations? [Enter text]
- What were the dates and lengths of contributions and service? [Enter text]
- Which communities were served? [Enter text]
- What was the impact of the Nominee's contributions? [Enter text]
- Were contributions ongoing and beyond the Nominee's job responsibilities? [Enter text]
- What legacy was created by the Nominee? [Enter text]
- Other [Enter text]

IDENTIFICATION OF THE NOMINATOR(S)NAME OF NOMINATOR(S) HOME ADDRESS(ES) BUSINESS ADDRESS(ES) HOME PHONE(S) BUSINESS PHONE(S) EMAIL(S) CELL PHONE(S) SUBMISSION DATE SIGNATURE(S)

Thank you for presenting this nomination. Please make sure that all requested information has been supplied and that all factual details are accurate. You will receive confirmation of your submission.

SUBMIT THIS FORM BY SEPTEMBER 30, 2018 TO:

Living Legends of Alexandria, P. O. Box 918, Alexandria, VA 22313

OREmailed to AlexandriaLegends@Outlook.com